

Complaint Form

In accordance with Section 3 of the EAAA Investigation and Disciplinary Regulations, any person may bring to the attention of EAAA any facts or matters indicating that a EAAA member or student may be subject to investigation and disciplinary actions due to acts of misconduct and/or non-compliance.

Any person may do so by filing a formal complaint addressed to EAAA Investigation Committee in the format provided below, signed and submitted in written or electronic form.

Complaint forms should be submitted to:

Investigation Committee
Emirates Association for Accountants and Auditors
Al Qasba - Business - Block (F) - Sharjah
T: +971 - 65565555
E: info@aaa4uae.ae

Guidance

Before completing and submitting this Form, please read the Complaints Procedures available on our website [LINK].

Once you submit the complaint you will received an acknowledgement of receipt by EAAA via email that you have stated in the Complaint Form.

You may be contacted by EAAA for further information and evidence during the investigation and discipline proceedings and it is expected that you will provide the requested information within X working days. You will not be contacted for any other purpose, be a participant to the investigation and disciplinary processes or be informed of the proceedings.

With your Complaint Form please provide as much evidence as possible including dated correspondence and any attempts at resolving the issue with EAAA member or student made prior to filing the formal complaint. The evidence you provide must be reliable and independent. Please make sure that unless you are sure you are able to provide reliable evidence to support your complaint. If not, do not file the official complaint.

Complaint details

Please provide the following information in full:

Date of complaint:	
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Name of complainant:	
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Company of complainant:	
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Address of complainant:	
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Telephone number:	
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Email:	
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Name of EAAA member or student who is subject of the complaint:	
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Company of subject (if known):	
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Relationship of complainant to subject:	
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Reasons for filing a complaint. Please mark the applicable reason(s) below with an **X**.

<input type="checkbox"/>	Misconduct, dishonesty, or incompetence in the performance of their professional duties.
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<input type="checkbox"/>	Breach of standards of professional conduct and/or EAAA Code of Ethics and/or provisions of EAAA Rulebook.
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<input type="checkbox"/>	Made a false, fraudulent or misleading representation in relation to their professional duties, professional qualifications, EAAA membership.
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<input type="checkbox"/>	Has been convicted of criminal offence for which the complainant considers the subject unfit to be an EAAA member or student.
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<input type="checkbox"/>	Has brought EAAA into disrepute.
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Provide a detailed description of the act that has led to this complaint:

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Name: _____

Date: _____

Signature: _____